

EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet, individual Cabinet member or officer in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions. Only key decisions to be taken by officers are included.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting or relevant time period for an officer decision
- the title of the report and decision to be considered
- groups that will be consulted prior to the decision being taken
- a list of documents that will be considered when making the decision
- the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's website two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. Key decisions taken by officers will not be taken at a meeting – documents listed can be made available on request to the contact officer, with the exception of those which contain exempt/confidential information.

For further details on the time of meetings and general information about the Plan please contact Stuart McKeown at County Hall, St Anne's Crescent, Lewes, BN7 1UE, or telephone 01273 481583 or send an e-mail to stuart.mckeown@eastsussex.gov.uk. For further detailed information regarding specific issues to be considered by the Cabinet, individual Member or officer please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL
County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335274.

FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 March 2023 TO 30 June 2023

Additional notices in relation to Key Decisions and/or private decisions are available on the [Council's website](#).

Cabinet membership:

Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development
Councillor Nick Bennett – Lead Member for Resources and Climate Change
Councillor Rupert Simmons – Lead Member for Economy
Councillor Claire Dowling – Lead Member for Transport and Environment
Councillor Carl Maynard – Lead Member for Adult Social Care and Health
Councillor Bob Bowdler – Lead Member for Children and Families
Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
2 Mar 2023	Lead Member for Adult Social Care and Health	Market Sustainability Plan Department of Health and Social Care requires local authorities with responsibility for Adult Social Care services to submit a Market Sustainability Plan. The Lead Member is asked to approve the draft Market Sustainability Plan for East Sussex County Council.			Report, other documents may also be submitted	Samantha Williams 01273 482115

2 Mar 2023	Lead Member for Adult Social Care and Health	Household Support Fund 2023 This is a key decision due to the value of the grant the local authority will receive.	KD		Report, other documents may also be submitted	Paul Rideout 01273 482911
6 Mar 2023	Lead Member for Strategic Management and Economic Development	Regulation of Investigatory Powers Act ('RIPA') and Investigative Powers Act ('IPA') update Set the policy for the year ahead as required by the Policy in relation to the use of covert investigative techniques.			Report, other documents may also be submitted	Robert Freeman 01273 336715
7 Mar 2023	Cabinet	Transport for the South East - final Strategic Investment Plan Following consultation on the draft SIP in summer 2022, the amended final SIP was approved by TfSE's Board in November 2022 As a constituent authority of Transport for the South East, it is imperative that we seek Cabinet's approval of the Strategic Investment Plan to ensure that the final document (currently programmed for publication in March 2023) includes the transport investment priorities for East Sussex for the period up to 2050.	KD		Report, other documents may also be submitted	Jon Wheeler 01273 482212
7 Mar 2023	Cabinet	Council Monitoring: Quarter 3 2022/2023 To consider the Council Monitoring report for the third quarter of the financial year 2022/23 as part of the Council's Reconciling Policy, Performance and Resources process.			Report, other documents may also be submitted	Victoria Beard 07894 708914

13 Mar 2023	Lead Member for Transport and Environment	<p>Petition: To create a safe crossing on Sutton Avenue to access South Coast Road and Dell Park</p> <p>To decide a response to a petition to create a safe crossing on Sutton Avenue to access South Coast Road and Dell Park.</p> <p>Petitioners have requested formal pedestrian crossings in the vicinity of the Sutton Avenue and A259 South Coast Road roundabout, Peacehaven. Exact locations have not been specified although the Lead Petitioner has suggested consideration of crossings on the A259 South Coast Road, between Lincoln Avenue and Dorothy Avenue. The petition objective is to improve safer crossings and therefore access for pedestrians to the Dell and the shops on South Coast Road.</p>			Report, other documents may also be submitted	Kelly Burr 01273 482824
13 Mar 2023	Lead Member for Transport and Environment	<p>Capital Programme for Transport Improvements 2023/24</p> <p>To seek Lead Member approval, following consultation with local members, of the list of transport schemes and associated expenditure included in the programme for design and/or delivery in 2023/24.</p>	KD		Report, other documents may also be submitted	Andrew Keer, Chris Tree 01273 336682, 01273 482247
28 Mar 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	<p>Proposed Specialist facility at Denton Community Primary School</p> <p>To consider the outcome of a consultation to establish a specialist facility at Denton Community Primary School, and, if appropriate,</p>			Report, other documents may also be submitted	Gary Langford 01273 481758

		to seek approval to publish a statutory notice.				
28 Mar 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Proposed Specialist facility at Meridian Community Primary School To consider the outcome of a consultation to establish a specialist facility at Meridian Community Primary School, and, if appropriate, to seek approval to publish a statutory notice.			Report, other documents may also be submitted	Gary Langford 01273 481758
28 Mar 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Approval to publish statutory notice for lowering school age range at Punnets Town Community Primary School To seek Lead Member approval to publish statutory notices in respect of a proposal to lower the age range at Punnets Town Community Primary School to enable the governing body to take over the management of the voluntary run early years provision currently on the school site.			Report, other documents may also be submitted	Jane Spice 01323 747425
31 Mar 2023	Lead Member for Resources and Climate Change	Write-off of Debts 2022/23 To seek Lead Member approval for writing off certain debts in excess of £10,000.	P		Report, other documents may also be submitted	Alina Dunn 01273 481250
31 Mar 2023	Lead Member for Resources and Climate Change	Telephony Services procurement Approval to proceed with a joint procurement with Brighton and Hove City Council, and Surrey County Council for: a Call Plan (the main telephone service), a replacement Contact Centre telephony solution (including licences), implementation services (specialist knowledge and expertise) and Microsoft Teams telephony licences (enabling the dial pad and unified	P KD		Report, other documents may also be submitted	Matt Scott 07552 286752

		comms experience to be added to the existing Teams interface). With delegated authority given to the Chief Operating Officer to award.				
March 2023	Director of Communities, Economy and Transport	BSIP Bus Stop Infrastructure Improvements, Key Interchanges & Mobility Hubs Provision of new or replacement shelters (and associated works), maintenance, and refurbishment of ESCC public transport infrastructure, predominantly bus shelters, bus stop hardstands, bus stop poles and flags. Works required to support the delivery of the East Sussex Bus Service Improvement Plan (BSIP).	P KD		Report, other documents may also be submitted	Craig Lamberton 01273 337525
4 Apr 2023	Director of Adult Social Care and Health	Future Technology Enabled Care (TEC) service provision Contract Award To make the contract award for Future Technology Enabled Care service provision to allow the new contract to commence on 1 September 2023. This key decision is to be taken by the Director Adult Social Care and Health under the scheme of delegation. The decision to delegate was made at the Lead Member for Adult Social Care And Health meeting on 31st October 2022.	KD		Report, other documents may also be submitted	Thomas Skilton 07701 394691
18 Apr 2023	Cabinet	Value for Money External Auditors Report			Report, other documents may	Ian Gutsell 01273 481399

			KD		also be submitted	
18 Apr 2023	Cabinet	<p>External Audit Plan 2022/2023</p> <p>This report sets out in detail the work to be carried out by the Council's External Auditors on the Council's accounts for financial year 2021/22.</p>			Report, other documents may also be submitted	Ian Gutsell 01273 481399
18 Apr 2023	Cabinet	<p>Internal Audit Strategy and Plan 2023/24</p> <p>This report sets out the Council's Internal Audit Strategy and Annual Plan of internal audit work to be carried out during the financial year 2022/23 for approval by Cabinet.</p>			Report, other documents may also be submitted	Russell Banks 01273 481447
18 Apr 2023	Cabinet	<p>Scrutiny Review of Procurement: Social Value and Buying Local</p> <p>To consider and comment on the report of the Place Scrutiny Committee and agree the response to the recommendations of the review.</p>			Report, other documents may also be submitted	Martin Jenks 01273 481327
18 Apr 2023	Lead Member for Resources and Climate Change	<p>Exceat Bridge Improvement Scheme land acquisition and compensation</p> <p>Various parcels of land subject to acquisition and/or compensation in connection with the Exceat Bridge Improvement scheme.</p>	<p>P</p> <p>KD</p>		Report, other documents may also be submitted	Zoe Tweed 07701 021868
20 Apr 2023	Lead Member for Adult Social Care	Procurement of specialist sexual health			Report, other documents may	Tony Proom 01273 335252

	and Health	<p>The Lead Member agreed on 22 March 2022 an extension of the current contract of the Specialist Sexual Health Service to March 2024 with the current provider East Sussex NHS Trust.</p> <p>This extension was required due to receiving no provider bids in the last tender process in 2021. This paper requests approval to now re-commence the procurement of Specialist Sexual Health Services for award April 1st 2024.</p>	KD		also be submitted	
Between 28 Apr 2023 and 3 May 2023	Chief Operating Officer	<p>Award of Pre-Contract Services Agreement (PSCA) for feasibility studies in relation to a new Profound and Multiple Learning Disability (PLMD) building for Grove Park Secondary and Sixth Form on a Council owned site in Crowborough</p> <p>This is for pre contract services to enable a tender to be prepared for a new 2000sqm building providing PMLD pupil places for Secondary and Sixth Form pupils on the Grove Park Primary School site. The existing primary school will have minor alterations and a new nursery provision will be provided on the same site. Two mobile classrooms will be removed. Capital funding has been allocated in the Capital Programme to accommodate the new facilities at Grove Park School. The site will therefore have a nursery, primary school and new secondary/sixth form accommodation. The pupils will be between the ages of 2 to 18 years.</p>	KD		Report, other documents may also be submitted	Nigel Brown 07394 410630

April 2023	Chief Operating Officer	Decarbonisation of Heat Works at Rotherfield Primary School Decision to award a contract for replacement and upgrades to the heating system, lighting and building fabric improvement works, following tendering, which based on consultant pre-tender estimate will exceed £500k. These works will reduce heat loss, energy use and carbon emissions and achieve a transition from the existing fossil fuel boiler heating system to clean low carbon air source heat pumps in line with our net zero commitment. An application for a Public Sector Decarbonisation Scheme Phase 3b grant has been made, to meet part of the costs of the works, with a decision to award anticipated by 31 March 2023.	KD		Report, other documents may also be submitted	Nigel Brown 07394 410630
April 2023	Chief Operating Officer	Heating and Ventilation Improvements at Rocks Park Primary School, Uckfield Decision to award a contract for the package of works following tendering, which based on consultant pre-tender estimate will exceed £500k. These works will reduce ventilation heat loss and enable a transition from the existing fossil fuel boiler heating system to clean low carbon heat pumps in line with our net zero commitment and in order to qualify for a Public Sector Decarbonisation Scheme Phase 3b grant. An application for a Public Sector Decarbonisation Scheme Phase 3b grant has been made, to meet part of the costs of	KD		Report, other documents may also be submitted	Nigel Brown 07394 410630

		the works, with a decision to award anticipated by 31 March 2023.				
April 2023	Chief Operating Officer	Award of Contract for the provision of a modular building at Wadhurst CE Primary School to accommodate a new nursery provision (subject to planning permission) To provide a 60ft nursery provision on site at Wadhurst CE Primary School. This will allow the current provision in the village to move to the school site and the existing building to be made surplus to requirements. Funding has been allocated in the Capital Programme to provide a modular building to accommodate the new facilities at Wadhurst School and allowing education to be provided for pupils between the ages of 2 to 11 years. A contractor needs to be appointed to start in June 2023 for opening in September 2023.	KD		Report, other documents may also be submitted	Nigel Brown 07394 410630
April 2023	Chief Operating Officer	Freehold Disposal of the former Firstfield Resource Centre, 42 London Road Hailsham The Council own the freehold of the former Firstfields Resource Centre and it is adjacent to an operational asset owned by SEACamb. Both public sector landowners agreed to a joint disposal to maximise the capital receipt. The joint disposal will occur once SEACamb move to their new accommodation which is being procured. Both organisations have jointly marketed for	KD		Report, other documents may also be submitted	Nigel Brown 07394 410630

		disposal via a property agent and offers have been received and evaluated. The officer decision report will be finalised, recommending a joint disposal to a purchaser on a conditional basis, subject to planning permission. This is subject to SEACamb finalising their vacation of their current operational asset. The Council will secure 70% of the capital receipts on completion.				
April 2023	Chief Operating Officer	Former Etchingham Primary School site - Disposal Agreement to Auction sale terms and sales capital receipt achieved at auction for the sale of the former Etchingham Primary School site.	KD		Report, other documents may also be submitted	Zoe Tweed 07701 021868
April 2023	Director of Children's Services	Award of the Youth Employability Service (YES) contract Decision to award the Youth Employability Service contract in May once re-tendering process has been completed, with new contract to commence 1 st October 2023. The Youth Employability Service help meet East Sussex County Council's statutory duties to encourage, enable and assist young people to participate in education or training. The service provides good quality support to a significant number of vulnerable young people, ensuring they have the opportunity to progress into and through post 16 education, training or employment improving their life chances	KD		Report, other documents may also be submitted	Caroline McKiddie 01323 463729

		and choices.				
22 May 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	<p>Post-16 Transport Policy Statement 2023-2024</p> <p>The Lead Member is recommended to approve the Post-16 Transport Policy Statement for the 2023-24 academic year following the required consultation.</p>	KD		Report, other documents may also be submitted	Ian Crudge 0300 3309472
23 May 2023	Lead Member for Resources and Climate Change	<p>To approve the granting of a new Lease to the Trustees of the West Hills & District Community Centre</p> <p>The current Lease dated 12 March 2008 expires 11 March 2023 and it is proposed that ESCC grant the Trustees a new Lease for a period of 25 years which will allow the Trustees to be able to seek grant funding.</p>	<p>P</p> <p>KD</p>		Report, other documents may also be submitted	Joanne Johnston, Zoe Tweed 01273 336621, 07701 021868
23 May 2023	Lead Member for Resources and Climate Change	<p>Former Hindsland Playing Fields, Eastbourne Road, Polegate - Disposal of Freehold</p> <p>The land known as Former Hindsland Playing Fields was declared surplus in 1989. At the end of an appropriate marketing period, Officer recommendations for the preferred purchaser will be presented in a Lead Member report to formally declare the site to be surplus, approve the sale and to ask the Chief Operating Officer be granted authority to agree detailed terms with the preferred purchaser and if they don't complete the purchase, to move the next prospective purchaser(s) if appropriate.</p>	<p>P</p> <p>KD</p>		Report, other documents may also be submitted	Rebecca Lewis 07955 312371

6 Jun 2023	Cabinet	<p>East Sussex, Brighton & Hove and the South Downs NPA Waste and Minerals Plan Review</p> <p>To recommend to Full Council that; the modifications proposed to the Submission version of the Waste and Minerals Plan Review are published for statutory public consultation. These modifications are deemed necessary in order for the Plan to be found 'sound' and are in response to feedback received from the Planning Inspectorate following the Public Examination into the Plan in November 2022.</p>	KD		Report, other documents may also be submitted	Ed Sheath 01273 481632
12 Jun 2023	Lead Member for Adult Social Care and Health	<p>Retender of Integrated Health and Wellbeing Service</p> <p>Seeking Lead Member approval to commence re-tendering of the Integrated Health and Wellbeing Service in July 2023. The service provides evidence-based support to enable people across East Sussex to make changes to their lifestyle to improve their health.</p>	KD		Report, other documents may also be submitted	Nicola Blake 01273 335060